

PTA Minutes
January 14th, 2014, 4 pm
Cedar International School

In attendance: Dave Pettigrew, Rochelle Green, Sam Pierce, Henry Creque, Jane Fraser, Scott Crawford, Dennis Reich, Jeannette Forte, Laurie Clark, Peter Clark, Tim Reilly, Julie Reich

1. Dave called meeting to order at 4:13 pm
2. Declaration of Conflict of interest
 - a. Dave has Internet company that is a possible option for Auction web site
 - b. Jane interest science requirements
 - c. Both would abstain for voting on any relate matter to conflict
3. Dave reminded Council of PTA's purpose
 - a. Do what is best for the kids
 - b. Here to serve all kids and all teachers
 - c. Don't need recognition and place no value on formal or informal participation
 - d. Not a political entity and adult issues should be directed to Scott
 - e. Vote to resolve disagreements and move on
 - f. Make a positive difference and contribution to school
4. Approval of minutes from Annual General Meeting – Unanimously approved
5. Vote to amend by laws number 3 – Article I - Section 2 changing the word "shall" to "may" as specifically written below: Unanimously approved

Current: " The Council shall be comprised of **seven (7)** voting individuals and **shall** include a representative from each of the primary and secondary faculties."

Proposed: "The Council shall be comprised of seven **to nine (7-9)** voting individuals and **may** include a representative from each of the primary and secondary faculties"

6. Treasurer's Report (Rochelle) 7.9k balance in account with expected expenses of no more than \$1,000
7. The following teacher requests were approved to be funded with Peter Clark to coordinate delivery. Cost of duty and shipping to also be covered by PTA
 - a. Spanish -25 English/Spanish dictionaries \$375
 - b. English -3 Grip a Strip Display Rail \$60
 - c. English - Rory's Story Cubes (5 sets) \$51
 - d. Science - Dual sex, 25-part torso \$540
 - e. Science 5 x 50 ml glass burettes (5 x 33.25 = \$166.25), 5 x 50 ml plastic burettes (5 x 17.70 = \$88.50), 5 x clamps (5 x 6.50 = \$32.50), Total = \$287.25
 - f. IT- Raspberry Pi "Computer Construction Kit" - \$78 each – Scott to ask how many would be practical. PTA agrees to fund up to 4.
 - g. Primary – Color Printer – Peter Clark to evaluate color laser printer and advise PTA of costs.

- h. Primary – Class set of Jump Drives - \$225
 - i. Music – Covered area so students can perform outdoors – Peter Clark to advise PTA on recommended solution and costs.
 - j. IT - Mini DisplayPort to VGA Adapter – 3 @ \$29 each approved. Dennis to look for spare(s) that he may donate
 - k. IT – Point and Shoot Camera – 2 approved @ \$97 (one for primary and one for secondary)
 - l. IT – San Disk Memory Card 2 approved @ \$13 (one for primary and one for secondary)
 - m. Kindy area improvements – Peter Clark to work with school to recommend improvements and associated costs and advise PTA.
 - n. Computer for TA – School to look into reviving 2 broken ones and advise PTA if solution not found.
 - o. Full length curtains for each primary classroom Laurie and Peter to follow up with specific prices and recommendations and advise PTA.
 - p. Tim Reilly to investigate SmartTech software, collaborate with primary teachers and advise PTA if this would be an item to obtain.
8. Big Events - Dave mentioned that all Council members should have an active role in the Auction and Night of Nations.
- a. Auction -Jeannette reported Sam Pierce will be head of decorating, Rochelle has electronic communication systems in place, sponsors being solicited by Board, Donations Form/Cover letter have been created, a new parent has agreed to cold call for catalog ads, auction web site meeting tomorrow, needs to determine groups to help with catering.
 - b. Night of Nations- Dave to meet with Jeannete to get general understanding of logistics
9. Small Events - Rochelle reported that no official small events have been planned but consideration was being given to a book fair and readathon. Scott advised that a number of classes would be holding individual fundraising. Council agreed that students should proceed freely and that the PTA would try to work around any potential conflicts.
10. The Council appointed the following:
- a. Treasurer – Rochelle
 - b. Secretary - Julie
 - c. Vice President - Jeannette
 - d. President - Dave
11. Next meeting date- as needed
12. Meeting adjournment 5:36pm