

Cedar International School PTA
Meeting Minutes
September 9, 2014

Present: Laurie Clark, Peter Clark, Rochelle Green, Dave Pettigrew, Julie Reich, Scott Crawford, Sam Pierce, Jeanette Forte, Henry Creque.

1. Call to order 8:10 am
2. Summary of Recent Events – events went well, low cost, high efficiency.
 - a. New Teacher Welcome
 - b. New Family Welcome
3. Treasurer Report
 - a. \$5449 in bank
 - b. Change of bank signatory – PTA agreed to update bank signatories. Jennie Jermyn is to be removed and replaced by Jane Fraser. The current signatories Rochelle Green and Peter Clark are to remain.
4. General School Update from Scott
 - a. Rejuvenated campus, façade, locker, plants, and bleachers.
 - b. New Teacher Transition was smooth. Thanks to PTA for welcome event. Teachers had a talk about local history and culture, which was well received.
 - c. 25 year anniversary theme
 - i. Upping standards with uniforms, promptness, etc
 - ii. New coffee book on 25 years of Cedar
 - iii. An event could be planned
 - d. Development Plans- Global Funding beyond BVI.
 - e. First Board meeting on September 23rd
 - f. Current Enrollment is 224. Expected to rise to 230.
 - g. Laptop Program has been successfully implemented in grade 6 with a further 20 students opting in. 50% of secondary on standardized platform.
 - h. Production of school newsletter to begin again. Peter and Verney to coordinate
5. Goals for this year
 - a. Try to stabilize tuition fees in conjunction with Board.
 - b. Discussion about how next year's gala will be organised. Suggestion of gala committee.
 - c. Keep expanding on our newly defined niches and future events.
 - i. Costume Party - Peter to check possible conflicts with VISAR
 - ii. Movie nights (need to establish dates). Maybe work in conjunction with high school students trying to raise money.
 - iii. HLSCC Race Series
 - d. Expand volunteer recruitment.
6. Establish dates
 - a. Back to School Disco – Sep 19
 - b. AGM – Need Date
 - c. Gala Auction – Mar 28th
 - d. Other events
 - i. Corporate Cup football
 - ii. 25th jubilee party
 - iii. Events to better accommodate all age groups will be looked into.

7. Recruitment
 - a. Parents/Council members
 - b. Primary School Rep

8. Gemma Restell discussed her mentoring program. She is looking for potential mentors in the community. Henry has some ideas for people. PTA will follow up with Gemma with mentor suggestions.

9. Open Discussion.

Meeting adjourned at 9:32am